

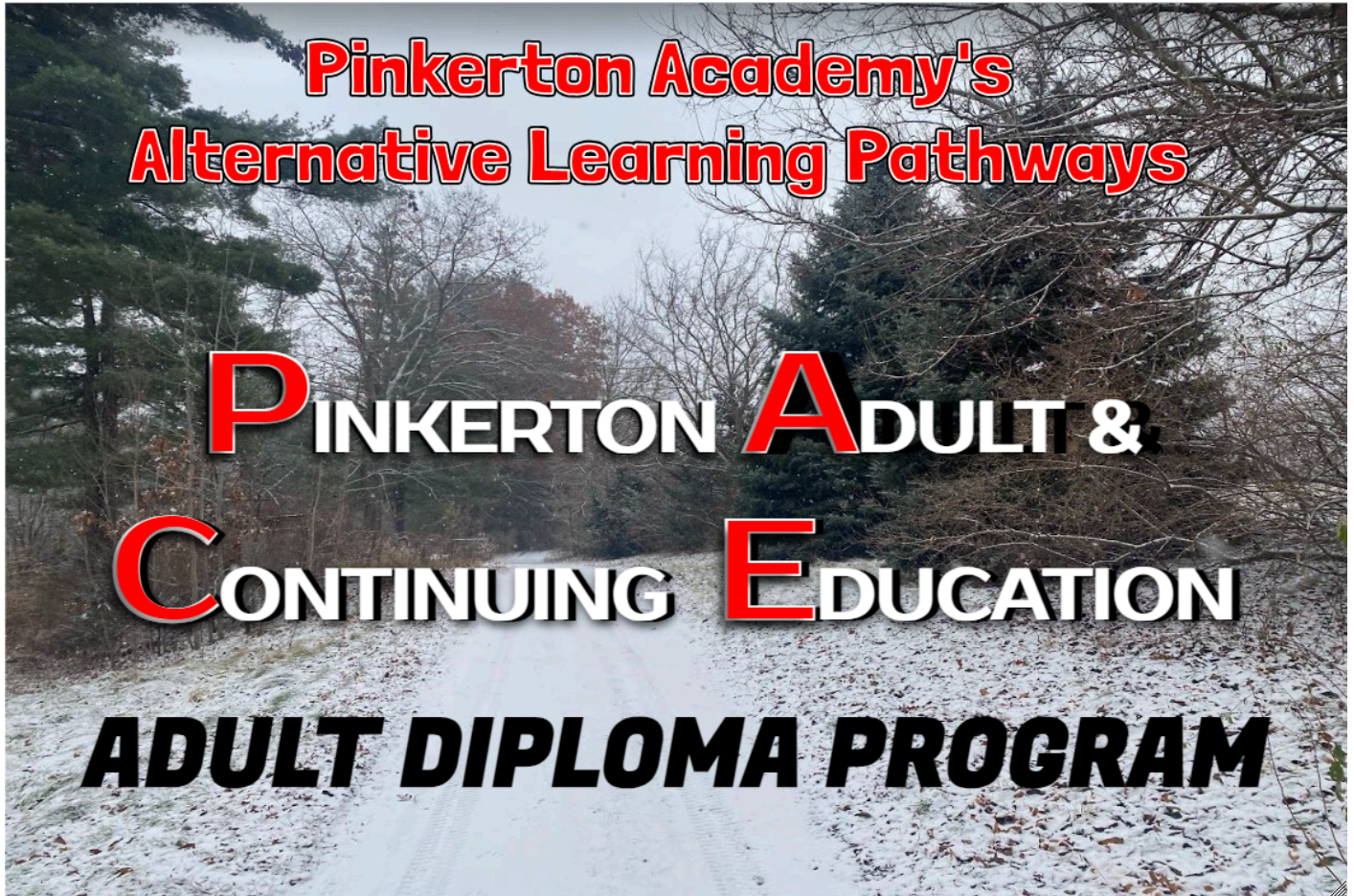


PINKERTON
ACADEMY
• 1814 •

PACE
ADULT DIPLOMA PROGRAM

ALTERNATIVE LEARNING
PAthways

2024 - 2025



*Engaging all students in partnership with family and community to become
informed, compassionate, global citizens*



TABLE OF CONTENTS

About Us.....	3
Purpose and Organizational Aspiration.....	3
Guidelines for Participation.....	4
Attendance:.....	4
Academic:.....	4
Materials:.....	4
Cell Phones:.....	5
Drugs/Alcohol/Tobacco:.....	5
Behavior.....	5
Program Overview.....	6
Enrollment Requirements.....	6
Credit Requirements.....	6
Calendar:.....	6
P.A.C.E. afternoon and evening courses do NOT follow the exact same schedule as day classes. The schedule can be found on the P.A. website under Programs, Alternative Programs, Afternoon/Evening School Calendar & Schedule. P.A.C.E. afternoon/evening courses are scheduled on early release days.....	6
2024-2025 Class Schedule (Classes will not run without sufficient enrollment.).....	8
Course Descriptions.....	9
Application Process:.....	12
Contact Us.....	13
Directory.....	13
NOTES.....	14

About Us

Housed in the Academy Building on campus, the Adult Diploma Program offers afternoon and evening courses for students 16 years or older. Typically students who opt for the Adult Diploma, which requires 20, not 22 credits, are behind in credits and/or required courses and wish to catch up in order to graduate with their classmates. Some students require additional semesters beyond the typical four years to complete their graduation requirements.

An individualized schedule is developed for each student, which could include a combination of day courses, afternoon/evening courses, extended learning opportunities, and distance learning.

Purpose and Organizational Aspiration

Empowering individuals on unique educational paths and rooted in a community of courtesy, respect, and responsibility, Pinkerton Academy's adult diploma program envisions a future where every learner, regardless of their journey or circumstances, has equitable access to a high-quality education. Through personal learning and flexible educational approaches, we strive to create a supportive environment that fosters growth, celebrates diversity, and equips learners with the skills and confidence needed to succeed in both their personal and professional endeavors. Our vision extends beyond graduation, aiming to inspire lifelong learners who embrace continuous growth and contribute positively to their communities.

Based on the pillars of Pinkerton Academy's strategic plan, we empower our students by focusing on the following areas:

- Tradition of Excellence
 - cultivating critical thinking and problem-solving
 - developing and practicing effective communication skills
- Equity in Opportunity
 - actively acknowledging and celebrating our differences as strengths
 - ensuring a safe, welcoming environment for all students
- Beauty & Purpose
 - encouraging creativity and diverse expression
 - helping students establish their personal goals
- Stewardship & Accountability
 - Fostering the development of respectful, contributing citizens
 - Modeling and promoting kindness and generosity



Guidelines for Participation

Students are expected to comply with Pinkerton Academy's code of conduct that is enforced during the regular school day/year. A complete description of Pinkerton Academy rules and regulations can be found on the website.

Attendance:

Afternoon and evening courses are competency-based. Students are expected to attend the full class period. Additionally, students may complete open-enrollment courses in less than the allotted 15 weeks. It is the responsibility of each student to inform the parent/guardian when dismissed early by the teacher for work completion and/or early course completion (less than the allotted 15 weeks).

Attendance in all classes is mandatory. Students who are absent from, tardy to, or dismissed from class are at risk of being administratively withdrawn (unless previous arrangements have been made with the director).

Students are expected to remain in the building until class is over. Leaving the building without prior permission will result in administrative removal from the program.

Parent/Guardian agrees to e-mail or telephone P.A.C.E. administration anytime a student is absent from a P.A.C.E. class. Failure to do so or failure to return telephone calls, e-mails, or attend scheduled meetings may result in administrative removal from the program.

Academic:

Afternoon/evening courses are semester-long, pass/fail, and do not add weight to a student's Grade Point Average. No quarterly grades will be posted on Aspen. Failing grades will result in the implementation of a recovery plan that may include loss of a reduced day period (if applicable), PACE Academic Support program, In-School Support Program, Directed Study Hall, or Math, English, and Science Centers on campus. Refusal to follow a plan will result in administrative removal from an individual course or program.

Materials:

Chromebooks will be required for each class. Students should bring their student-issued Chromebooks and chargers. If a student does not have their Chromebook for a class, they will be required to leave their cell phone as collateral in order to borrow a Chromebook.

Cell Phones:

Cell phones are not allowed in afternoon or evening classes. If a student takes his/her phone out during class time he/she will have the choice to place the phone in the classroom bucket or leave it with the director until class is over. Failure to do so will result in an administrative withdrawal from the class.

Drugs/Alcohol/Tobacco:

Students may not possess, use, be under the influence of, sell, buy, be in the act of selling or buying, be in the presence of, or transport alcoholic beverages, illegal or controlled drugs, synthetic drugs or drug paraphernalia. Violations of the drug and/or alcohol policy will result in administrative removal from the program.

Students, regardless of age, may not be in possession of or use tobacco products. This includes, but is not limited to cigarettes, vaporizer pens, hookahs, lighters, matches, etc... anywhere on campus. Violations of the tobacco policy will result in administrative removal from the program.

Behavior

Serious violations of the code of conduct or multiple minor infractions (in or out of class) will result in the student being sent to the director's office. Consequences may range from a parent meeting, suspension from afternoon/evening and/or day classes for a period of time, or an administrative withdrawal from an individual course or program.

Removal From Individual Afternoon/Evening Courses or All Afternoon/Evening Courses:

Registration and tuition fees will be forfeited if administratively withdrawn from a course and/or program.

Removal for students with Standard Diploma status with reduced day schedules due to afternoon/evening course load will result in day classes and/or study halls being added to day schedule.

Removal for students with Adult Diploma status will result in return to standard diploma status. Other options may include P.A.C.E. HiSET program or the Alternative Learning Community (ALC) program.

Distance Learning Progress

If a student is off-pace or if their grade is below a 75, they will be required to attend sessions with their instructor in order to catch up in the class.

Program Overview

Enrollment Requirements

This state-approved program is designed to assist 16+-year-old students who are behind in credits and currently enrolled, those who previously withdrew from high school before completing their high school diploma requirements, or those who need a high school course for a particular college program. Adult diploma students in the afternoon/evening school earn one credit for a semester-long course. Students may transfer credits from Pinkerton’s day program or other accredited schools. On a space-available basis, standard diploma students 16 years or older may apply to take an adult diploma program class for credit recovery. Standard diploma students earn .5 credits for each semester-long course.

Credit Requirements

<ul style="list-style-type: none"> ● <u>English</u> 4 credits <ul style="list-style-type: none"> ○ English 9 1 credit ○ English 10 1 credit ○ English 11* 1 credit ○ English 12* 1 credit ● <u>Science</u> 2 credits ● <u>Mathematics</u> 2 credits <ul style="list-style-type: none"> ○ Algebra 1 credit ○ Elective 1 credit 	<ul style="list-style-type: none"> ● <u>Social Studies</u> 3 credits <ul style="list-style-type: none"> ○ World History I 1/2 credit ○ American Government 1/2 credit ○ Economics 1/2 credit ○ U.S. History 1 credit ○ Elective 1/2 credit ● <u>Digital Literacy (ICT)</u> 1/2 credit ● <u>Postsecondary Transition**</u> 1 credit ● <u>Electives</u> 7-1/2 credits <p style="text-align: right; margin-top: 10px;">=====</p>
Total Needed***	
20 credit	

*English 11 or 12 Students must complete at least one semester of writing and one semester of literature

**The Postsecondary Transition credit can be earned through Pinkerton’s Career Exploration class or WorkReady NH

***Non-credit bearing graduation requirements (per state law):

- **Students must pass the 2020 United States Citizen and Immigration Services naturalization examination with a 70% or higher before graduation.**
- Students who are at least 18 years of age or legally emancipated, or the parent/guardian of such a student who is under 18 years of age, shall either: 1. file a Free Application for Federal Student Aid (FAFSA) with the U.S. Department of Education; or 2. file a waiver on a form created by the N.H. Board of Education.

Calendar:

P.A.C.E. afternoon and evening courses do NOT follow the exact same schedule as day classes. The schedule can be found on the P.A. website under Programs, Alternative Programs, Afternoon/Evening School Calendar & Schedule.

P.A.C.E. afternoon/evening courses are scheduled on early release days



Pinkerton Academy Alternative Learning 2024-2025 Calendar

Courtesy - Respect - Responsibility

ALTERNATIVE LEARNING
PAthways

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
	TW	TW	FR/IR	SO/SR		

September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
			ER - OH*			

* There will be no PACE classes due to the Open House on September 25

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
			ER			

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
			PL	PROG		

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
			HOLIDAY BREAK			
			BREAK			

January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
	MLK	PL				

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	Mar-1
			WINTER BREAK			

March

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
			PL			

April

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
			SPRING BREAK			

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
	M-DAY	MONDAY CLASSES				

June

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
					GD	

KEY DATES FOR THE 2024-25 SCHOOL YEAR

2024		2025		ADP Marking Periods				
				subject to change				
				Semester 1	FIRST CLASS	LAST CLASS	# DAYS	
June 25	First Day - Summer Program	January 7-15	Last Days of ADP Semester 1	Monday	September 9	January 13	15	
July 30	Last Day - Summer Program	January 20	Marlin Luther King, Jr. Day	Tuesday	September 10	January 7	15	
August 20-22	New Teacher Workshops	January 24	Semester 1 Ends	Wednesday	September 11	January 15	15	
August 26-27	Staff Professional Learning Days	January 27	Staff Professional Learning Day	Thursday	September 12	January 9	15	
August 28	Freshman/Junior Opening Day	January 28	Semester 2 Begins	Semester 2		FIRST CLASS	LAST CLASS	# DAYS
August 29	Sophomore/Senior Opening Day	January 28-February 3	First Days of ADP Semester 2	Monday	February 3	Tue May 27*	15	
August 30-September 2	Labor Day Weekend	February 5	ADP Mid Year Graduation	Tuesday	January 26	May 20	15	
September 9-12	First Days of ADP Semester 1	February 12	Early Release	Wednesday	January 29	May 21	15	
September 25	Early Release/Open House (NO PACE)	Feb. 24-28	Winter Recess	Thursday	January 30	May 22	15	
October 14	Indigenous Peoples Day	March 11	Staff Professional Learning Day					
October 23	Early Release	April 2	Early Release					
November 5	Staff Professional Learning Day	April 4	Progress Reports					
November 6	Progress Reports	April 28-May 2	Spring Recess					
November 11	Veterans Day	May 14	Early Release					
November 27-29	Thanksgiving Recess	May 20-27	Last Days of ADP Semester 2					
December 11	Early Release	May 26	Memorial Day					
December 23-January 1	Holiday Recess	June 13	Graduation Day/ Early Release					
		June 12	ADP Graduation					
		June 17	Semester 2 Ends					

2024-2025 Class Schedule *(Classes will not run without sufficient enrollment.)*

Semester 1

Mondays

2:30-4:00 Intermediate Algebra

2:30-4:00 Edmentum English Support

4:00-6:00 English 11 Writing

4:00-6:00 English 11 Literature

4:00-6:00 American Government 2

Tuesdays

2:30-4:00 Intermediate Algebra

2:30-4:00 Edmentum Science Support

4:00-6:00 Career Exploration

3:00-6:00 Work Ready NH

Wednesdays

2:30-4:00 Edmentum Social Studies Support

4:00-6:00 US History Semester 1

4:00-6:00 Applications in Psychology

4:00-6:00 Computer Applications

Thursdays

2:30-4:00 Edmentum Math Support

4:00-6:00 English 12 Writing

4:00-6:00 English 12 Literature

Semester 2

Mondays

2:30-4:00 Intermediate Algebra

2:30-4:00 Edmentum English Support

4:00-6:00 English 11 Writing

4:00-6:00 English 11 Literature

4:00-6:00 American Government 2

Tuesdays

2:30-4:00 Intermediate Algebra

2:30-4:00 Edmentum Science Support

4:00-6:00 Career Exploration

3:00-6:00 Work Ready NH

Wednesdays

2:30-4:00 Edmentum Social Studies Support

4:00-6:00 US History Semester 1

4:00-6:00 Sociology 1

4:00-6:00 Computer Applications

Thursdays

2:30-4:00 Edmentum Math Support

4:00-6:00 English 12 Writing

4:00-6:00 English 12 Literature



Course Descriptions

- *Intermediate Algebra 1*
 - Rolling Admission, Teacher-Led (google)
 - This course is intended to strengthen students' algebraic skills to ensure success in a college preparatory algebra course. Students will develop competence in simplifying and evaluating polynomial expressions, solving linear equations and inequalities, quadratic equations, and systems of equations.

- *Intermediate Algebra 2*
 - Rolling Admission, Teacher-Led (google)
 - This course is intended to strengthen students' algebraic skills to ensure success in a college preparatory algebra course. Students will develop competence in simplifying and evaluating polynomial expressions, solving linear equations and inequalities, quadratic equations, and systems of equations.

- *English 11 Writing - Communication Skills*
 - Rolling Admission, Teacher-Led (google)
 - This half-year course concentrates on developing writing skills. Students work on the skills of planning and developing formal and informal compositions, along with the basic skills of research paper writing with a focus on revision for final draft submission.

- *English 11 Literature - American Literature*
 - Semester Based, Teacher-Led (google)
 - This course is designed to improve reading and comprehension through familiarization with literary genres written by American writers. Students will be reading and writing responses on literary pieces ranging from the Puritan Period through the Modern Age.

- *English 12 Writing - Writing for the Real World*
 - Rolling Admission, Teacher-Led (google)
 - This course encompasses a variety of writing & reading assignments geared toward helping students function in the work world & at the two-year technical college level. Activities include critical reading of researched data, formal writing assignments, job-search materials, & public-speaking tasks.



- *English 12 Literature - Imaginary Worlds*
 - Semester Based, Teacher-Led (google)
 - This course will facilitate literary analysis & response, evidence-based discussion, & demonstration of English 12 literature semester competencies (Writing, Reading, Speaking/Listening, and Research). Students will speculate about imaginary worlds in fantasy, science fiction, and magic realism.

- *Applications in Psychology*
 - Semester Based, Teacher-Led (google)
 - This course is designed for students who want to emphasize the practical uses of psychology. Actual demonstrations and simulations are conducted whenever possible. Emphasis is placed on the application of psychological principles to the everyday lives of individual students.

- *Sociology*
 - Semester Based, Teacher-Led (google)
 - This course is designed to help students understand the cause-and-effect relationship between group & societal relationships. Students will effectively be able to discern the impact groups of people have in changing societies globally, with more focus on the United States.

- *US History 1 and 2*
 - Semester Based, Teacher-Led (google)
 - This course includes classwork assignments & projects that reflect the topics covered in the time frame of the course, from the Early 19th Century to the Present. Classroom activities include lectures, discussions, individual & group work, films & documentaries as well as research projects.

- *American Government 2*
 - Semester Based, Teacher-Led (google)
 - This course is a study of the American government, its structures, functions, and effects on individuals. The course will also cover: the goals of American foreign policy, comparative political systems, citizenship, political parties, voting, and elections.

- *Computer Literacy and Application*
 - Rolling Admission, Teacher-Led (google)
 - This course combines computer skills needed for college, workforce, and/or personal use and will serve as the first step to the successful use of computer technology. Units of instruction

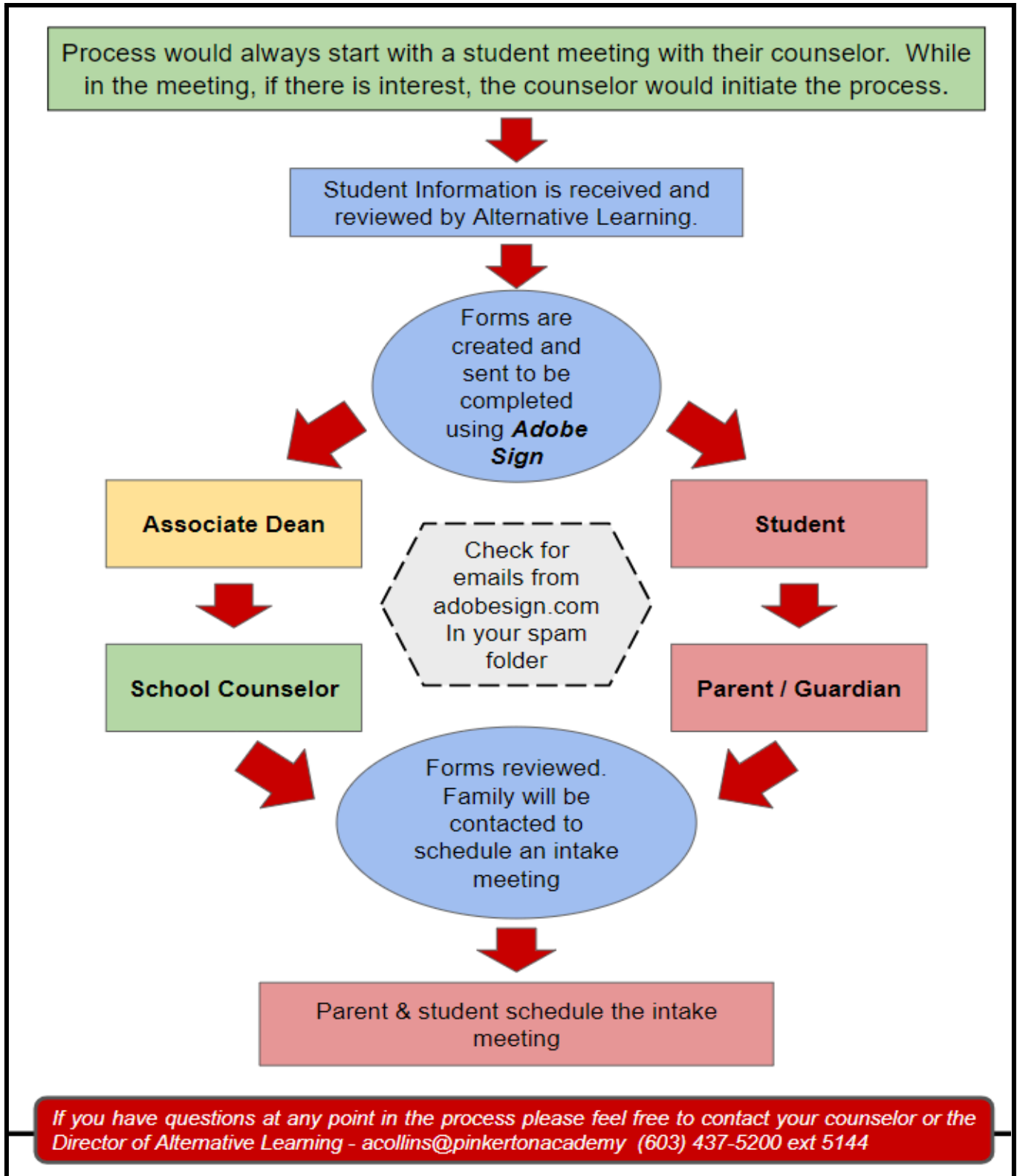


will include Internet concepts, knowledge on computer hardware, Microsoft Word, Excel, & PowerPoint.

- *Career Exploration*
 - Semester Based, Teacher-Led (google)
 - This course concentrates on helping students develop & prepare for post-secondary plans. Through career exploration, planning, preparation & practice, students will develop a career portfolio & create a sound work ethic, communication skills & the social skills they will need to be successful.
- *WorkReadyNH with Manchester Community College*
 - Semester Based, MCC Teacher Led (canvas)
 - WorkReadyNH is a practical, tuition-free program designed to meet the needs of job seekers and career builders by providing training in specific skills that employers are looking for in their current and future employees.
- *Edmentum / Distance Learning (DL) Courses*
 - Rolling Admission On-Line Platform with the support of a Teacher.
 - Students are required to attend 90-minute sessions weekly for teacher support



Application Process:



Contact Us

General questions about The Adult Diploma Program (ADP) Program, Absences, Tardies, Dismissals: pace1111@pinkertonacademy.org or 437-5200 x1111

Directory

Name	Position	Email Address	Extension
Barrieau, Heather	Dean of Pupil Services	hbarrieau@pinkertonacademy.org	1151
Carberry, Stephanie	Social Studies Instructor	scarberry@pinkertonacademy.org	1261
Collins, Andrew	Director of Alternative Learning	acollins@pinkertonacademy.org	5144
Couture-Swarner, Jennifer	Alternative Learning Assistant	jcoutureswarner@pinkertonacademy.org	1111
Cullen, Douglas	Career Coordinator	dcullen@pinkertonacademy.org	1141
Dusinlleux, Kate	Mathematics Instructor	kdusinlleux@pinkertonacademy.org	4331
Eno, Michael	Career & Tech Ed Instructor	meno@pinkertonacademy.org	4345
Gagnon, Jason	English Instructor	kgagnon@pinkertonacademy.org	5102
Gagnon, Kara	Director of School Counseling	kgagnon@pinkertonacademy.org	1124
Gentile, Jennifer	English Instructor	kgentile@pinkertonacademy.org	4375
Howard, Catherine	Science Instructor	choward@pinkertonacademy.org	4339
Jorgensen, Janine	Mathematics Instructor	jjorgensen@pinkertonacademy.org	4203
Lemire, Rob	English Instructor	rlemire@pinkertonacademy.org	4295
Nolan, Betsy	Work Ready New Hampshire Instructor	bnolan@pinkertonacademy.org	4415
Nunes, Lauri	Career Exploration Instructor	lnunes@pinkertonacademy.org	4112
Sasso, Rebecca	English Instructor	rsasso@pinkertonacademy.org	4435
Smith, Samantha	Social Studies Instructor	sasmith@pinkertonacademy.org	4337
Tassinari, Jackie	Social Studies & Math Instructor	jtassinari@pinkertonacademy.org	4343
Todd, Melissa	Alternative Learning Counselor	mtodd@pinkertonacademy.org	2133
Toomy, Leslie	English Instructor	ltoomy@pinkertonacademy.org	2155
Torro, Dominick	Mathematics Instructor	dtorro@pinkertonacademy.org	4344
Trainor, Josh	Asst. Director of Alternative Learning	jtrainor@pinkertonacademy.org	4218
Wright, Abigeal	Social Studies Instructor	awright@pinkertonacademy.org	4140

